



HANDBOOK 2022



*2021 VEIS Show Jumping Champions – Melbourne Girls' Grammar
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1 INTRODUCTION

This Victorian Equestrian Interschool Series (VEIS) handbook describes the rules and principles under which VEIS events and the VEIS Series operate.

The VEIS operates as far as is possible under Equestrian Australia (EA) rules where applicable.

Within these VEIS rules are references to the EA rules for dressage and show jumping. The EA rules can be found via links on the EA, or Equestrian Victoria (EV) websites – www.equestrian.org.au www.vic.equestrian.org.au or www.veis.com.au. The EA rules apply for any situations not covered in this handbook.

The organisers of competitions may be EV, schools, groups of schools, clubs or other organisations. All competitions must be run to a group of standards including the Child Safe Code of Practice and the Equestrian Australia Child Safeguarding Policy 2021, in alliance with the National Integrity Framework. There may be further requirements as stated by the organising committee running the event.

The VEIS website provides guidance to help organisers comply with current standards and expectations for running interschool horse events.

2 VEIS COMPETITIONS

- 2.1 Schools hosting VEIS series events must be affiliated through membership with Equestrian Victoria.
- 2.2 Proposed dates for competitions for the following year are requested at the commencement of Term 3 and must be sent to website@veis.com.au.
The 6 VEIS series qualifying events in Show Jumping and Dressage incur a fee of \$100.
Cheques made payable to “VEIS” and be sent to the VEIS Treasurer 4/83 Salmon Street Hastings or direct credited to the VEIS account: NAB BSB 083 004 Account 149652197.

- 2.3 Primary students are permitted to compete in higher grades – they are not restricted to ride in ‘Primary Only’ classes. However, Primary riders are not permitted to ride at higher levels at Interschool National events irrespective of their standing on the VEIS Series Championship. For the avoidance of doubt, Primary riders are only permitted to compete in Primary classes at national events – points accrued in a higher level at VEIS events do NOT contribute to qualification for the Victorian Team at a lower level.
- 2.4 Secondary riders may participate in ‘Primary only’ classes but they will be deemed to be competing HC (“hors concours”), i.e., no points will accrue towards either the individual event results or the VEIS team or individual championships.
- 2.5 Riders are encouraged to enter levels most suited to their level of riding competency and their horse’s ability. In disciplines where grading or qualification applies, the EA rules for eligibility must be adhered to; e.g. dressage grading for horses.
- 2.6 Riders who have been Individual Champions or Reserve Champions in VEIS levels in the year prior are automatically promoted to the next level in the following calendar year series.

If the Champion or Reserve Champion rider/horse combination wishes to ride in the same level at which they were either Champion or Reserve Champion, in the previous year, the school Team Manager/Equestrian Coordinator or rider may apply, at the beginning of the season, to the VEIS committee stating the reasons the Rider/Horse combination wishes to remain at the same level.

NB: The above automatic promotion rule will not apply to riders moving up due to age in Dressage from Preliminary Primary to Preliminary Secondary classes, or Novice Primary to Novice Intermediate, or Novice Intermediate to Novice Senior.

3 DRESSAGE

Changes to dressage rules for 2022 can be found at:

https://www.equestrian.org.au/sites/default/files/CLEAN_NATIONAL_DRESSAGE_RULES_1_JANUARY_2022_3.pdf

The dressage tests were updated 1 Jan 2022 and will be used at all interschool competitions

3.1 The dressage classes that may be offered at VEIS events are:

Dressage		
Class	Year Level	Arena Size
Preparatory (Primary only)*	Primary Only	40m x 20m or 60m x 20m
Preliminary Primary	Primary Only	60m x 20m
Preliminary Intermediate	Secondary Only	60m x 20m
Preliminary Senior	Secondary Only	60m x 20m
Novice Primary	Primary Only	60m x 20m
Novice Intermediate	Secondary Only	60m x 20m
Novice Senior	Secondary Only	60m x 20m
Elementary	All	60m x 20m
Medium	All	60m x 20m
Advanced	All	60m x 20m
Prix St Georges**	All	60m x 20m
Intermediate 1 **	All	60m x 20m

* Not EA Interschool Nationals class

** may be run as Small Tour. Rider/horse combinations may only compete in 2 tests at the higher levels - either one Advanced and PSG or PSG and Inter 1.

NB: Qualification for EA Interschool Nationals is based on the Year Level of a student at school.

3.2 Rider/horse combinations must score a minimum of 57.5% in a dressage test for the combination's score to accrue points for the VEIS team or individual championships. If the minimum 57.5% is not attained in a test no points will be gained for that test.

3.3 If entries in a particular dressage level exceed 35 in number, the entries must be split randomly into two divisions, or a reserve list can be established.

NB: It is important divisions are not formed according to year level, ability, school, etc.

- 3.4 Draws for VEIS Dressage events will be completed in accordance with EA guidelines. Riders should not ride in the same order in both tests.
- 3.5 Primary Preparatory is designed for beginner riders just learning to canter consistently. If a rider is cantering confidently, it is recommended they enter Preliminary Primary. From 2020 Preparatory classes will gain series individual and as well as team points.
- 3.6 Eligibility for Prix St. George entry: A combination must have competed previously in two advanced tests and achieved a score of over 60% in each test.
- 3.7 Dressage scoring to determine places at VEIS events is consistent with EA Interschool dressage scoring methodologies and is as follows:
 - 3.7.1 In each test, 1st placed horses are allocated 35 points, 2nd 34 points, 3rd 33 points and so on to the last-placed horse.
 - 3.7.2 The aggregate points over the two classes determines the Championship placings.
 - 3.7.3 In the event of a tie for the Championship placings, the higher placing is awarded to the combination with the highest aggregate percentage over the two tests. In the event of a further tie, the higher placing is the combination with the higher percentage score in the more advanced test.
 - 3.7.4 In the event of equal placings in a test, no half/split marks are allocated. The equal placings receive the same points, then the next placing and points are skipped. i.e., 2 riders finishing equal 4th receive 32 points, with the next placing being 6th receiving 30 points. If a clear winner or placing is required in a class for individual tests the best total of the 4 collective marks would place higher.

4 SHOW JUMPING

4.1 Each VEIS Show Jumping event must run two classes at each Level. The class articles were updated in 2021 after feedback and review. The Show Jumping levels to be offered at VEIS Qualifier events are:

Class	Year Level	Class		Max. Heights
Freshman*	Primary Only	AM2: Article 238.2.1		50cm
		Grand Prix: Art. 273.3.3.1	1st Round	55cm
			2nd Round	60cm
			No Jump Off	
Encourage*	All	AM2: Article 238.2.1		65cm
		Grand Prix: Art. 273.3.3.1	1st Round	70cm
			2nd Round	75cm
			No Jump Off	
Improvers**	All	AM2: Article 238.2.1		75cm
		Grand Prix: Art. 273.3.3.1	1st Round	80cm
			2nd Round	85cm
			No Jump Off	
Progressive***	All	AM2: Article 238.2.1		85cm
		Grand Prix: Art. 273.3.3.1	1st Round	90cm
			2nd Round	95cm
			No Jump Off	
Intermediate	All	AM2: Article 238.2.1		95cm
		Grand Prix: Art. 273.3.3.1	1st Round	100cm
			2nd Round	105cm
			No Jump Off	
Advanced	All	AM2: Article 238.2.1		105cm
		Grand Prix: Art. 273.3.3.1	1st Round	110cm
			2nd Round	115cm
			No Jump Off	
Stars	All	AM2: Article 238.2.1		115cm
		Grand Prix: Art. 273.3.3.1	1st Round	120cm
			2nd Round	125cm
			No Jump Off	

* Not EA National Interschool Qualifying Events

**** EA National Interschool Qualifier event for Primary students only**

***** EA National Interschool Qualifier event for Primary and Secondary classes**

JUMPING CLASS DEFINITIONS:

One Round Table A- (Article 238.2.1)

- Athletes with equality of penalties are placed in accordance to the time taken to complete the round. In the event of equality of penalties and time for first place, there may be a jump-off over a shortened course over obstacles, which may be increased in height and/or spread in accordance with the provisions of the schedule. Please note – this is only if faults and times are exactly the same so it is very rare that this second round jump off is ever run.

“Grand Prix” (Article 273.3.3.1)

- Competition over two rounds. This competition comprises, with the same speed, two courses, identical or different, either in track or in number of obstacles or in the dimensions of the obstacles. Each Athlete must participate with the same horse. Athletes who have been eliminated or retired during the first round, may not take part in the second round and may not be placed. All the athletes go forward to see the second round according to the conditions of this schedule. The second round may be in reverse order of penalties in the first round; athletes retain their drawn order in case of equality of penalties. The second round is the Jump Off. There is no extra jump off.

- 4.2 Primary students are able to compete in higher grades of show jumping – they are not restricted to ride in classes with Primary levels. However, Primary riders are not permitted to ride at higher levels at Interschool National events irrespective of their standing on the VEIS Series Championship. For the avoidance of doubt, Primary riders are only permitted to compete in Primary classes at national events – points accrued in a higher level at VEIS events do NOT contribute to qualification for the Victorian team at a lower level.
- 4.3 Qualification for EA Interschool Nationals is not based on age, but is based on the Year Level of a student at school.
- 4.4 Secondary riders may ride in Freshman; however, they are deemed to compete HC (“hors concours”); i.e., no placing is awarded unless stated by the organisers, and therefore no VEIS points accrue. Some events run a separate Secondary class.
- 4.5 Scoring to determine places at VEIS show jumping events is as follows:
 - 4.5.1 In the AM2 class, 1st scores 35 points, 2nd 34 points, and 3rd 33 points and so on down to 1 point for 35th. In the “Grand Prix class” points are doubled, 1st scores 70 points, 2nd 68 points, 3rd 66 points and so on down to 2 points for 35th
 - 4.5.2 Points over the two classes are aggregated to determine places. In the event of an equality of points, points earned in the Grand Prix are used for the count back.

5 VEIS QUALIFIER COMPETITIONS

- 5.1 Rider/horse combinations score points for the VEIS Team and Individual Championships at the nominated VEIS Qualifier events.
- 5.2 There will be 8 VEIS qualifying events per year – 4 dressage and 4 show jumping
 - 5.2.1 Each designated interschool region – “Barwon” (West), Northern, and South-Eastern – will host one dressage and one show jumping qualifier
 - 5.2.2 The VEIS Grand Final – which will incorporate both a dressage and a show jumping competition (i.e., 2 events) – to be held over a weekend before the close of Term 2.
- 5.3 Nominated Qualifying Events – please see www.veis.com.au for the calendar of VEIS series events and for other interschool competitions
<https://equestrianinterschoolvictoria.com.au/>
 - 5.3.1 Qualifier events may be rotated between schools in each region from year to year
 - 5.3.2 The geographical boundaries set to determine the zoning for schools are as follows:

West ("Barwon") / Northern Shield boundary

Duncan's Rd. to Ballan Rd. (Bacchus-Marsh-Werribee Rd.) to the Bacchus Marsh-Geelong Rd. to the Western Freeway

(Noting that Bacchus Marsh Grammar is part of the Northern competition, and Ballarat Grammar is part of the Barwon region.)

Northern (incl. Metro) / South Eastern boundary

Springvale Rd. to Wellington Rd, then right on Wellington Rd to the Dandenongs. South and east of the Dandenongs is South/Eastern, and north of the Dandenongs is Northern

6 VEIS GRAND FINAL

6.1 The VEIS Grand Final event is open to all riders but to score individual or school series points, combinations must have competed at one or more series qualifying competitions. To place in the VEIS series and therefore be eligible for Victorian Team selection through the VEIS, riders must have competed at two series qualifiers, one of which may be the Grand Final

6.2 In the Grand Final, any horse/rider combination must compete at the highest level that they have competed at during any Qualifier event; e.g. a rider/horse combination that has competed at Novice as its highest level during the Qualifier events may not compete at any level below this at the Grand Final. If a rider competes one test at Advanced and one test at Prix St Georges, then they will be counted for points based on their Prix St Georges placing. Note that riders will only earn individual and team points for the Prix St Georges, no points will be awarded for an Advanced test competed at the same event.

Exceptions as follows; In the event that a rider rides a third test at a higher level the level deemed to be ridden is the level at which the combination competed in both tests at a qualifier event.

This rule will not apply to the first qualifier event in any given year or series. For example, a horse/rider combination may enter the first qualifier at Advanced Show Jumping height and subsequently wish to move down a grade, in this instance the combination will have the ability to use the lower height as its qualifier and Grand Final height. The same rule and logic will apply to the dressage grades and applies only to the first qualifier in any given season as indicated by the VEIS calendar in either discipline.

6.3 Riders that have qualified for the Grand Final on a given horse according to the above rules may ride in the Grand Final on a different horse. However, no placing earned on the day will accrue points either to the individual or team series championships; i.e., the rider is not deemed HC for the Grand Final, but the rider's result does not count towards the VEIS Series as no series points will be accrued.

6.4 In the Grand Final, dressage classes which are Nationals Qualifier classes and for which entries exceed 35 riders, two sections will be formed randomly and a ride-off may be run to determine final scores. The ride-off will include the top 3 riders from each section. As per rules 3.3 and 3.4.

6.5 There will be no limit on the size of the show jumping classes

7 VEIS CHAMPIONSHIP SCORING

7.1 Dressage:

- 7.1.1 Assuming the rider has achieved the required 57.5% in a test at a given level, VEIS points are accrued for each test – 1st in a test scores 35 points towards their respective individual VEIS Championship cumulative tally, 2nd will earn 34 points, 3rd 33 points and so on down to 1 point for 35th ; meaning a maximum of 70 points may be accrued at any given Qualifier event for the individual VEIS Championship across two tests at the same level. To attain points at level on the day riders must be entered in both tests. If riders do not start (DNS), are eliminated or do not attain a score of 57.5% (DNQ) in a test they will not gain points for that test but will retain points, if gaining a qualifying score, for their second test.
- 7.1.2 In the event of equal placings in a test after the consideration of the EA Dressage scoring rules, no half/split marks are allocated. The equal placings both receive the same points, then the next placing and points are skipped. i.e. 2 riders finishing equal 4th receive 32 points, with next placing being 6th receiving 30 points
- 7.1.3 VEIS school points are awarded based on a rider's total score in the championship (i.e. their ranking across the two tests at the same level). The winner of the championship will score 10 points, Reserve Champion 9 points, 3rd in Championship 8 points, down to 1 point for 10th placing. The maximum a school can score is 40 points-4 individual Championships
- 7.1.4 Results achieved in the Grand Final carry a premium of 50%; i.e., points scored in the Grand Final are multiplied by 1.5. Hence, a maximum of 60 points can be accrued for school series points at the Grand final.

7.2 Show Jumping:

- 7.2.1 In the AM2 (Art 238.2.1) class, 1st scores 35 points towards their individual VEIS Championship cumulative tally, 2nd will earn 34 points, 3rd 33 points and so on down to 1 point for 35th. In the Grand Prix (Art 273.3.3.1) , 1st scores 70 points towards their respective individual VEIS Championship cumulative tally, 2nd will earn 68 points, 3rd 66 points and so on down to 2 points for 35th; meaning a maximum of 105 points may be accrued by a rider at any given Qualifier event
- 7.2.2 VEIS school points are awarded based on a rider's place in the championship (i.e. their total points across the two show jumping classes at the same level) as per dressage.
- 7.2.3 Results achieved in the Grand Final carry a premium of 50%; i.e., points scored in the Grand Final are multiplied by 1.5 times, as per dressage.

8 VEIS CHAMPIONSHIPS

8.1 **VEIS School Team Championships:**

VEIS Series School Team Championship scoring will be for:

8.1.1 Victorian Champion Dressage School

8.1.2 Victorian Champion Show Jumping School (The Annie White Champion Show Jumping School Trophy)

8.1.3 The top four combinations' points from each school will be totalled to determine each school's point at an event. These points will be aggregated across the Qualifier events, including the Grand Final (where the 1.5x's premium is applied), to determine the school rankings for the Series in each of the Dressage and Show Jumping School Team Championships. The maximum a school can achieve at the qualifying events is Dressage 40 points (4 combination Championships) and Show jumping is 40 points (4 combination Championships). At the Grand Final. The maximum score that a school can achieve is 60 in Dressage and 60 in Show Jumping

8.1.4 There is one team score per school at any given event for each discipline

8.1.5 At VEIS event schools may have multiple campuses for team scoring purposes. These campuses must come under the same Governance/Board and same Principal (Head of School). For example a school may have a Senior Campus Year 7-12 and Primary Campuses Prep-Year 6

8.2 **VEIS Individual Championships:**

There are individual VEIS Series Championships at each respective dressage and show jumping level:

8.2.1 For each horse/rider combination per discipline, the highest total aggregate score from **3 of the Qualifier events** (*which may include the Grand Final worth 1.5 times points*) will be the winner of the Individual Championships

8.2.2 If a rider scores at all 4 Qualifier events (including the Grand Final), the 3 scores to count to the overall aggregate score will be the 3 highest scores; i.e., the lowest score from the Qualifier events is dropped

NB: For clarity, there is no "dropped score" in the VEIS Teams Championship – team scores achieved at each qualifier count toward the overall VEIS Series Dressage and Show Jumping School Team Championships – schools are therefore encouraged to ensure teams are fielded at each Qualifier event

- 8.2.3 In the event of an equality of points at the end of the Series, the count back methodology will first be the number of wins achieved at the Qualifier events (including the Grand Final). In the event of a tie at this level, the highest score at the Grand Final prevails
- 8.2.4 If it is necessary to cancel one round of the VEIS series the 3 scores will be counted for riders. Riders must compete at two or more competitions to be awarded a series placing. The Grand Final coefficient of 1.5 will remain if this event is run. If the Grand Final is cancelled the three events that have been held are treated equally.
- 8.2.5 If a VEIS series event is shortened on the day, all classes completed will count for individual series scores. No school scores will be included in the series for that round.

9 QUALIFICATION FOR THE VICTORIAN INTERSCHOOL TEAM to compete at the EA Australian Interschool Championships

- 9.1 The two highest placed combinations in the VEIS Individual Championships (where these levels are offered at the Interschool Nationals) will be awarded a place in the Victorian Interschool team.
- 9.2 A horse/rider combination may only qualify for a state team place at one dressage level through the VEIS. (The exception being PSG and Inter 1 where a combination can qualify for both levels.)
- 9.3 The VEIS will also have 2 places for National Qualification at Prix St Georges and Intermediate 1. To qualify for EA Interschool Nationals combinations must compete in at least two VEIS Qualifier events, at these levels.
- 9.4 The team will compete at the Australian Interschool Championships, usually in September/ October held on rotational basis in Victoria, NSW and Queensland
- 9.5 The VEIS levels for which state team places will be awarded are:

Dressage

- Intermediate 1 Please note this is a level
- Prix St Georges Please note this is a level
- Advanced
- Medium
- Elementary
- Novice Senior
- Novice Intermediate
- Novice Primary
- Preliminary Senior
- Preliminary Intermediate
- Preliminary Primary

Show Jumping

- Stars (120cm)
- Advanced (110cm)
- Intermediate (100cm)
- Progressive (90cm) – both for Secondary and Primary selection
- Improvers (Primary students only selected at this level – 80cm)

- 9.6 From Progressive (90cm) in Show Jumping, there will be four state team places offered:
- 9.6.1 The two highest ranked Secondary school combinations in the Progressive VEIS Individual Championship (for the 90cm Secondary class at the Nationals event), and
 - 9.6.2 The two highest ranked Primary school combinations in the Progressive VEIS Individual Championship (for the 90cm Primary class at the Nationals event)
- 9.7 The above split will be made subject to the Year level of the student rider (See 10.2).
- 9.8 If a rider/horse combination does not take up the offer to compete at the National event or has qualified previously via the EV Interschool Championships, the place will be offered to the next ranked combination(s) from the VEIS series ranking and will then alternate between State and VEIS placings.
- 9.9 Please note, all riders that compete at the Australian Interschool Championships are required to be EA members, and all horses competing must be EA registered.

10 GENERAL RULES AND CONDITIONS FOR INTERSCHOOL COMPETITIONS:

- 10.1 VEIS events are competitions open to all currently enrolled primary and secondary school students. Schools must be aware that they have riders representing their school.
- 10.2 All riders must be currently enrolled at the school they are representing and **MUST** be accompanied by an adult. Entries from Distance Education students will be accepted if they are EA members and they are studying at primary or secondary school level. 'Schools' include TAFE where a student under the age of 19 years is enrolled in full time study, but does not include part time TAFE, University or other technical colleges.
 - 10.2.1 **Primary competition** is restricted to athletes enrolled up to and including Year/Grade 6 in the year of competition.
 - 10.2.2 **Intermediate division** is defined as those athletes enrolled in Years 7, 8 and 9 in the year of competition.
 - 10.2.3 **Senior division** is defined as those athletes enrolled in Years 10, 11 and 12 in the year of competition.
- 10.3 Schools may nominate a Team Manager or a parent who will be responsible for riders' gear checks. Riders need to be aware of, and conform to the rules of the discipline and competition. The use of inappropriate gear may result in elimination. This will be at the sole discretion of the organising committee in consultation with the Ground Jury, if any, or Chief Judge.
- 10.4 Team Managers or a rider representative may lodge protests on behalf of a rider to the organising committee.
- 10.5 No riders other than those competing are allowed to ride on the grounds.
- 10.6 Riders may ride more than one horse. Riders wishing to compete on 3 or more horses must communicate directly with organisers and understand that allocated riding times may be close together.
- 10.7 A horse may only be ridden by the same rider on the day of any VEIS competition.
- 10.8 If any horse is ridden by any person other than the entered competitor then that competitor will risk elimination at the discretion of the Organising Committee.
- 10.9 Stallions, colts and rigs are not permitted at any VEIS events. As outlined under EA Interschool rules stallions, colts and rigs are not permitted at any Interschool event.
- 10.10 There is an EA Code of Conduct for Parents and Guardians at the events, including the warm up area and rings. Personal confrontations with judges and officials are inappropriate. Any complaints should be made through the team manager (See 12.7).

11 ENTRY FORMS

- 11.1 Entry information will be posted on the entry platform.
- 11.2 It is the responsibility of the rider to ensure their school supports their entry, not the responsibility of the event organiser. Some schools may require a signature from the School Principal, or the Director of Sport or the Equestrian Coordinator to verify/support an entry.
- 11.3 In the case of online entries, an acceptance check box is required confirming the entrant has permission from the School Principal (or the Director of Sport or the Equestrian Coordinator). The name of the School Principal / Director of Sport / Equestrian Coordinator should be included as part of the online entry process.
- 11.4 The entry form needs to include a tick box to be completed by parents/guardians giving photography permission. A list of riders not to be photographed will be communicated to the official event photographers attending (see EA Child Safeguarding Policy 2021).
- 11.5 If riders or those attending with them have a severe medic alert, which may impact their health at the competition, details should be noted on the entry form.
- 11.6 Late entries may incur a late fee
- 11.7 Scratching after the Close of Entries: As per EA Rules, a vet/doctor certificate is required for return of entry fees less a recommended \$15.00 administration cost
- 11.8 All protests must be lodged, by the Team Manager or rider representative, to the organising committee of the VEIS event no later than 20 minutes after the incident. It is recommended that event organising committees require that protests be accompanied by \$50, to be refunded only if the protest is upheld.

12 UNIFORM/COMPETITOR REQUIREMENTS

- 12.1 All riders must wear approved boots and helmets (done up) when mounted.
- 12.2 Please note from January 2022 all helmets used in Show Jumping competitions must be safety tagged and from July 1 2022 all helmets used in Dressage competitions must be safety tagged. Helmet rules:
<http://www.equestrian.org.au/news/helmet-regulations-updated>.
- 12.3 School equestrian uniform must be worn in all competitions and for presentations
- 12.4 Blazers or riding jackets are **not** permitted at VEIS interschool events.
- 12.5 Riders may be eliminated for incorrect dress.
- 12.6 Gloves must be worn in Dressage.
- 12.7 All riders must provide own numbers as per the published event draw. Numbers should be on both sides of saddle blanket or bridle.
- 12.8 As a courtesy to judges, riders should be neat and well presented in their school team uniform or an appropriate jumper or the sports top of their school. If hair is long it needs to be secured.

13 ORGANISATION OF VEIS EVENTS

- 13.1 Officials and Marshals must be easily identifiable.
- 13.2 Schools should provide a contact name and details to website@veis.com.au.
- 13.3 Draws will be published a minimum of 2 days prior to an event.
- 13.4 Events may run later or earlier than advertised. Riders are expected to be aware of changes to times and report/present accordingly.
- 13.5 Riders who do not report in time to ride in the published draw order may be eliminated.
- 13.6 Scores will be posted on an accessible scoreboard throughout the day as they become available. Online/live scoring website should be advertised.
- 13.7 Organising Committees may reserve the right to alter, delete any event, and refuse entry without requirement to provide explanations or reasons.
- 13.8 Final school scores for the competition need to be posted on the day with recognition for the winning school. This may be online after the close of competition.
- 13.9 Organisers of events including a dressage phase must pay a fee of \$1 per test (payable to EV) as per EA rules.

14 COMPETITION ARENAS AND EQUIPMENT

- 14.1 The competition area and arenas should be safely fenced, with vehicle and float parking in a clearly designated area.
- 14.2 The competition surface must be safe.
- 14.3 All equipment should be safe and well maintained.
- 14.4 Electronic timing equipment should be used wherever possible at show jumping events – it is compulsory at VEIS Finals.

15 INSURANCE

- 15.1 The venue must have public liability insurance. Riders must have adequate Personal Accident and Public Liability cover. Some venues carry their own insurance for all riders.
- 15.2 At interschool events, EV insurance is preferred.
- 15.3 While in general all VEIS run events and qualifying events accept PCV or HRCAV insurances, some competitions cannot accept PCV or HRCAV insurance. If PCV or HRCAV insurances are held then the owner should check with the organiser if such registrations will be accepted.
- 15.4 At State and National Championships EV insurance is required.
- 15.5 School insurance that expressly covers riders for equestrian activity, may also be accepted at the discretion of the event organising committee. Online entries will only accept school insurance if a Certificate of Currency has been supplied to VEIS from the school insurers prior.
- 15.6 At VEIS events, schools may have multiple campuses for insurance purposes. These campuses must come under the same Governance/Board and same Principal (Head of School). For example a school may have a Senior Campus Year 7-12 and Primary Campuses Prep-Year 6.

16 PRESENTATIONS

- 16.1 Ribbons or rosettes should be awarded to 6th place in each class.
- 16.2 There will be an overall champion for each level/section (e.g., Novice Dressage, Improvers Show Jumping, etc.) This will be the aggregate of both dressage tests on the day, or both show jumping classes on the day. Refer rules 4.5, 4.5.1 and 4.5.2.
- 16.3 If a competitor is unable to be present for presentations, it is acceptable for someone to accept prizes on their behalf.
- 16.4 It is suggested for Dressage events to have envelopes on hand so that test sheets and/or prizes can be posted. Usually a \$2 donation is requested to cover this cost. Most competitions now have online access to download each rider's tests.
- 16.5 While teams are encouraged to remain for presentations, team prizes may be posted after the event.

17 NOTES FOR COMPETITORS

- 17.1 [EA Rules](#) and [Code of Conduct](#) apply where applicable. These can be found at www.equestrian.org.au or www.vic.equestrian.org.au.
- 17.2 Enter competitions early – the closing date of entries is not the recommended time for entries to be sent in.
- 17.3 Make sure you have completed the entry form in full with – in particular, email addresses to which notifications, draws and results are usually sent. It is important that correct and consistent rider and horse names are used consistently on entries to ensure series points are awarded correctly.
- 17.4 All requests to the event organising committee should be made through Team Manager or rider representative in a polite manner.
- 17.5 It is important to remember that each competitor is representing their school, and so are expected to behave and dress accordingly.
- 17.6 It is recommended no more than two horses are ridden at one event. Entry of more than two horses is at the discretion of the organizers and riders must realize times may be close to accommodate the number of classes entered.

18 HEAT POLICY AND SAFETY

18.1 Organising committees and schools may have a heat policy for riders to be applied at events. The [EA Hot Weather Policy](#), based on a temperature and humidity scale will be used in conjunction with the Vicsport resources. (see VEIS Adverse Weather Conditions) Organising committees reserve the right to shorten or abandon any event if they view the risk to be too great to riders. This may be due to weather, bush fire etc. Parent and supporters need to keep in mind the welfare and safety of interschool riders and horses and make appropriate decisions suited to the age of the children.

19 SWABBING

19.1 As per EA rules random swabbing may take place at interschool qualifying events and the VEIS Grand Final. This will be in accordance with EA procedures.

20 ATTACHMENTS

Links to policy documents, relevant equestrian rules and procedures, and information resource documents can be found on the VEIS website at www.veis.com.au/important-information.